



SUPPLIER SUBMISSION REQUIREMENTS

SUPPLIER	BILL COPY	REQ 1	REQ 2	REQ 3	REQ 4	ELEC	GAS	CUT OFF	MAX # OF ACCT
AEP	✓	Full bill (all pages)							
APGE	✓	Recent, clean bill copy	Credit checks every deal	Anytime you need a PMVI just let me know in the submission - Ryan F					
CATALYST	✓	Full bill (all pages)	Name key					3 PM CST	
CIRRO	✓	Bill requirement only for Medium or High load customers	Contract name and address must match what is in the TX S.o.S. database	Credit checks every deal	It is against NRG's security protocol for Sales Orders to house or send PII (personal identifiable information) including the customer's SSN electronically.				
Constellation	✓	Recent, clean bill copy	confirm LEN in SOS database	Power invoice if Electricity and Gas invoice if Gas	LOE's are not required for all CT submissions				
Direct Energy	✓	Recent, clean bill copy	Requires proxy forms for Move-Ins	LOA required for any custom deals	Customer Code: cannot be less than 4 characters			2 PM CST	
DYNEGY		physical address (NOT PO BOX)				25,000 kWh (PA), 15,000 kWh (IL)			
ENERGY HARBOR	✓								
ENGIE	3 or 6 months	Require a recent bill copy from the last 6 months	Business name cannot be a person's name	Requires portion of the bill showing monthly volume and annual volume	If RENEWAL, bill copy is not required unless it is GAS				10
FIRSTPOINT FPP	✓	Recent, clean bill copy	Unable to accept acts that have less than 12 months matrix usage						
FREEPOINT	3 months	Clean bill copy	Cannot do move-ins unless bills from previous tenant are available	ComEd does not allow residential meters on the same contract as commercial		45%		3 PM CST	
GME	✓	Bill requirement only for Medium or High load customers	Contract name and address must match what is in the Texas S.o.S. database	Credit checks every deal	It is against NRG's security protocol for Sales Orders to house or send PII (personal identifiable information)				
HUDSON		For NY it's 7,500 therms and no power min but does require at least 1 demand meter	For ComEd the min is actually 15,000 kwh annual	We require at least 1 demand meter to price/contract a customer	We're unable to execute any residential premises	17,000 kWh (IL)	5,000 Therms (IL), 7,500 (NY)		
IDT	✓								
IRON HORSE									
MEGA	✓	Normally asks for a minimum of 6 clean bill copies	Can not accept picture of contract						
Next Era GEXA	✓	Do not require bill copies but deals are completed more quickly if a bill is available	Does not allow renewals through matrix pricing	Can only accept a MAX of 5 accounts on a matrix agreement	A recent bill with 12 months of usage required	15,000 (IL)			5



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NGE	☑								
RESIDENTS	12 months								
Santanna	☑	Full bill (all pages)	Needs the phone number in order to process	can only accept COMMERCIAL account					
SFE		signed accounts should have a demand reading	Large Volume Commercial Illinois Requirements: Gas (5,000 therms) & Electricity (15,000 kWh)	Large Volume Commercial NY Requirements: Gas (7,500 therms) & Electricity (Demand Meter)	Contracted rates only go out to the 4th digit • EX: 0.11891 would become 0.1189 in MSC • Does not affect margin unless the margin amount goes out to the 4th digit	15,000 kWh (IL)	7,500		
TOWNSQUARE	☑								
MAJOR ENERGY		Use updated contract form							
SUMMER		Credit checks every deal							
SUNWAVE		No longer serving ISO-NE (CT, NH, ME, RI, MA)	Can't serve SC2 rate class	Can't serve SC2 rate class	No recent bill				
VALUE POWER									
VISTRA BRANDS	3 months	USGE, PUBLIC POWER, TRIEAGLE, CONSOLIDATED	Full bill (all pages)	Requires a clean bill from the last 6 months or will run credit	Needs all bill pages/full bill copy from within the last 3 months				10
USGE	3 months	Full bill (all pages)		Requires a clean bill from the last 6 months or will run credit	Needs all bill pages/full bill copy from within the last 3 months				10
PUBLIC POWER	3 months	Full bill (all pages)		Requires a clean bill from the last 6 months or will run credit	Needs all bill pages/full bill copy from within the last 3 months				10
TRI EAGLE	3 months	Full bill (all pages)		Requires a clean bill from the last 6 months or will run credit	Needs all bill pages/full bill copy from within the last 3 months				10
CONSOLIDATED	3 months	Full bill (all pages)		Requires a clean bill from the last 6 months or will run credit	Needs all bill pages/full bill copy from within the last 3 months				10
V247 POWER									
BROWN'S ENERGY									
CLEAN SKY	12 months								
MARATHON									
YEP									
SPAGUE									
TEXPO ENERGY									



SUPPLIER SUBMISSION REQUIREMENTS

Engie

- We are currently not accepting Matrix contracts with accounts in DUKE, LPNH and PPL until further notice.
- Please make sure that we have a business name and not a person's name within the "Business Name (legal contracting entity)" area.
- Please make sure the customer provides their physical business address and billing/mailling address on the contract.
- All areas of the contract have both a legal and business purpose. Please make sure that all areas of the contract are completed.
- ENGIE offers a "Fixed" Matrix price out to 5 years from prompt. Please make sure that the end date does not exceed this for Fixed Price Contracts.
- Once ENGIE is "Custom Pricing" an account with a broker, the same broker should not get a Matrix agreement signed for the same account.
- If digitally signed, please make sure to include the summary page.
- Please make sure your brokers are not taking a picture of the first signatory page and attaching the balance of the contract in PDF.
- We need one recent bill copy, dated within 6 months, for every service point on the contract. This is for new meters and not required for renewals.
- Make sure to provide the Agency Agreement if a firm (such as a management company) is signing on behalf of the customer.

First Point Power

- Requires recent bill copy



SUPPLIER SUBMISSION REQUIREMENTS

Freepoint

- Requires clean bill copy from the last 3 months
- Cannot do move-ins unless bills from previous tenant are available

Genie Brands (Townsquare, IDT, & Residents)

- Requires a bill copy

Hudson

- No bill requirement

Mega

- Requires a bill copy

NextEra/Gexa

- Does not allow renewals through matrix pricing
- Do not require bill copies but deals are completed more quickly if a bill is available



SUPPLIER SUBMISSION REQUIREMENTS

SFE

- Does not require a bill
- Has the most lenient credit requirements
- Contracted rates only go out to the 4th digit
 - EX: 0.11891 would become 0.1189 in MSC
 - Does not affect margin unless the margin amount goes out to the 4th digit

Summer

- Credit checks every deal

Sunwave

- No recent bill
- No longer serving ISO-NE (CT, NH, ME, RI, MA)
- Can't serve SC2 rate class
- Can serve SC2-D rate class

Vistra Brands

- Cannot have more than 10 accounts on a contract
- Requires a clean bill from the last 6 months or will run credit
- Needs all bill pages/full bill copy from within the last 3 months